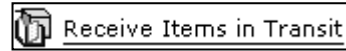


Receive Items in Transit

The Receive Transit wizard takes items out of transit status and gives them available status in your library. Use this wizard if you have the item in hand.

1. **Click** on Special Circulation Functions Wizard group.
2. **Click** on Receive Items In Transit Wizard.



Receive Items in Transit screen displays.

3. **Type or scan** the Item ID to receive.
4. **Click** Receive Item.

Receive Items in Transit

Enter item to receive

Item ID:

List of items received

Title	Item ID	Route/transit To	Reason
Calder pride	32620000177680		AVAILABLE

5. Current Status of Item ##### screen displays. **Click** OK.

6. **Select** from options.

Current Status Of Item 32620065322536

i From tree to table / Braithwaite, Jill.
684.1 BRA Copy:1 ID:32620065322536

Proposed action:

Status:

Name:	LMHS ILL user - DO NOT DELETE	User ID:	LMHS-ILL
Date due:	NEVER	Checked out:	7/14/2005,11:25
Renewals:	NONE	Claims ref:	NEVER
Dates-- Last notice:			
Notices-- Overdues:			

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NOTE: For more detailed information or specific questions, use HELP wizard.